

## IBSA COMPETITION - APPLICATION FOR SANCTION APPROVAL

Please send completed form, by email, to IBSA International Blind Sports Federation  
To [sallywoodlamont@gmail.com](mailto:sallywoodlamont@gmail.com) IBSA Secretary General.

The IBSA General Secretariat must receive applications for approval at least 6 months prior to the Competition. Assuming that all relevant information has been provided with the original application, IBSA will do its utmost best to notify the member nation and host organizing committee within 21 days of receipt of bid application.

Along with notice of approval, IBSA will send the following to the host of the Event:

- Capitation Calculation Fees form
- Request for VI Classification Panels form
- Checklist for IBSA sanctioned competitions

*Please type all required information:*

Name of IBSA Member Federation proposing to host the event:

.....

Name of President of IBSA Member Federation:

.....

Address: .....

.....

E-mail: .....

Telephone: .....

All correspondence from IBSA to LOC should be sent to:

Name: .....

Address: .....

E-mail: .....

Phone: .....

Competition / Event applied for:  
 Please, type "X" opposite chosen option:

IBSA World Championships	
IBSA Continental Championships	
IBSA Sanctioned Tournament	
IBSA World Cup	
IBSA Continental Cup	
IBSA World Games	
IBSA Continental Games	
IBSA Youth Continental Games	
IBSA Youth World Games	

Sport( s) applied for:

Blind Football (B1)	
Partially sighted Football (B2/B3)	
Goalball	
Judo	
Ninepin Bowling	
Power lifting	
Shooting	
Showdown	
Tenpin Bowling	
Torball	

Other: .....

Title of the Event: .....

Dates of the Event (including opening and closing ceremonies):

Arrival: ..... Departure: .....

Dates allocated for Classification (NB: **Arrival must be 1 day before classification begins**) - contact IBSA Assist for assistance/advice/guidance):

.....

Location of Event: .....

Nearest Airport: ..... Distance to Hotel (Kms): .....

Nearest Train Station: ..... Distance to Hotel (Kms): .....

Distance from Hotel to Venue (Kms): .....

Number of competitors anticipated: .....

Number and names of countries invited (in the case of a sanctioned invitation event):  
 ..... (Please indicate names on separate sheet).

Notes: Minimum ratio required of 2 support staff per 5 competitors, but with regard to B1 category, a ratio of 1 to 1 is acceptable.

Please give full details of facilities to be used and accommodation to be provided. For example, exact dimension of sports hall, separate training facilities etc. (add more details on separate sheet)

.....  
 .....  
 .....  
 .....

Accommodation:

Single room			
Double room			
Dormitory		For	People

Entry fees per person (euro per day): ..... (including accommodation, transport and meals)

Meals: Please indicate if the following will be provided:

Breakfast	
Lunch	
Dinner	
It will not be provided	

Will dietary requirements be met?

Vegetarian	
Halal	
Kosher	
Other	
No	

## International Rules of Competition:

1. The LOC certifies that it is aware of the IBSA specific rules and commits to comply fully with those rules.
2. The brand “IBSA” is mandatory in the event’s name. The nomenclature that should be used is as follows: Year + IBSA + name of sport (e.g. Blind Football) + type of event (e.g. African Championships, World Championships).
3. The IBSA logo must be displayed in all official announcements every time the name of the event is stated.
4. The IBSA logo should be part of the official logo of the event.
5. The IBSA logo must be present in all graphic material produced, on the official website of the Event. It should be part, necessarily, of the look of the Games, including the uniforms of the LOC and referees.
6. The LOC must commit to pay for all transportation and accommodation costs as follows:
  - IBSA Technical Representative for the required inspection of the competition sites prior to granting approval
  - IBSA Technical Delegate
  - IBSA Classification Panels
  - IBSA Referee team

All classifiers and technical officials should be paid a per diem of 25 euro per day from the day of arrival to the day of departure.

7. The LOC commits:
  - To submit to IBSA Secretary General and IBSA sport committee:
    - All entry forms for approval before distribution to the invited countries;
    - The names of participating countries for eligibility approval;
    - All technical information such as numbers of athletes and countries;
    - A detailed programme of events for the competition.
  - To ensure that the competition complies with IBSA Anti-Doping Rules - please liaise with the IBSA anti – doping officer during lead-up to the Event.
8. CLASSIFICATION PROCEDURES
  - To ensure that VI Classification of athletes takes place in accordance with the IBSA Classification Rules, the LOC should first of all send in an application for classifiers to the IBSA Secretary General, consult the IBSA Classification Manual for Organizers of Sanctioned Competitions and also make sure that IBSA members pay attention to these specific rules below:
    - All MDFs should be uploaded 6 weeks before the classification date in the event; All participating athletes should be registered and licensed for the respective year of the competition in the ISAS database. As soon as the 2<sup>nd</sup> entry form deadline is passed the list of all participants should be sent to:  
IBSA Assist - [ibsaassist@ibsasport.org](mailto:ibsaassist@ibsasport.org)  
IBSA Assist will then verify all the athletes requiring classification and working together with the LOC will provide a classification schedule for the classifiers appointed ACCORDING TO THE ARRIVAL TIMES OF THE TEAMS!

9. To develop evaluation procedures to assess the level of satisfaction of athletes, coaches, managers and referees.
  - To send the complete set of results of the competition to IBSA Secretary General and the sports committee.
  - To send a report to IBSA Secretary General containing the following:
    - Number of participating countries and disciplines;
    - Data of participating delegations (number of athletes, technical staff, guides, accompanying persons, authorities)
    - Official reports.

10. ISAS Online Registration System

All IBSA Members must register their teams on the Online Registration System (ISAS). The LOC must complete the ONLINE REGISTRATION SYSTEM Application Form as soon as the sanctioned competition is approved and send it to IBSA Assist: [ibsaassist@gmail.com](mailto:ibsaassist@gmail.com)

11. The IBSA representative for the Event, who may be the technical delegate, manager or another appointed person, shall speak at the opening and closing ceremonies.

12. The LOC commits to collect the following:

- IBSA Capitation Fees, amounting to €25 per athlete for World or Continental Events;
- IBSA Capitation Fees, amounting to €15 per athlete for Youth Events;
- To transfer, upon request, the entire Capitation Fees to the IBSA account no later than 6 weeks after the event;
- To complete the Capitation Calculation Form and send the scanned copy to IBSA Assist [ibsaassist@gmail.com](mailto:ibsaassist@gmail.com) once the competition begins.

13. Depending on the level of competition, IBSA is entitled to request additional services for these events, based on contractual agreements with the LOC.

**IMPORTANT:**

In order to comply with IBSA Rules, each Athlete must be an accredited member of the team representing a Nation, which in turn must be a member in good standing of IBSA. In order to facilitate the process of obtaining entry visas, please inform the immigration authorities in your country about the event.

Other relevant information:

.....  
 .....  
 .....  
 .....

Name: .....

(of the official representative of the IBSA member organization in your country)

Signature: ..... Date: .....